

1 The City Council of the City of Seabrook met in regular session on Tuesday, January 2, 2018 at
2 7:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if
3 appropriate, take action on the items listed below.

4
5 THOSE PRESENT WERE:

6 THOM KOLUPSKI	MAYOR
7 ROBERT LLORENTE - absent	COUNCIL PLACE NO. 1
8 LAURA DAVIS	COUNCIL PLACE NO. 2
9 GARY JOHNSON	MAYOR PRO TEM &
10	COUNCIL PLACE NO. 3
11 NATALIE PICHA	COUNCIL PLACE NO. 4
12 GLENNA ADOVASIO	COUNCIL PLACE NO. 5
13 JOE MACHOL	COUNCIL PLACE NO. 6
14 GAYLE COOK	CITY MANAGER
15 SEAN LANDIS	DEPUTY CITY MANAGER
16 STEVE WEATHERED	CITY ATTORNEY
17 ROBIN HICKS	CITY SECRETARY

18
19 Mayor Kolupksi called the meeting to order at 7:00 p.m. and led the audience in the United
20 States and Texas Pledge of Allegiance.

21
22 ***1. PRESENTATIONS***

23
24 ***1.1*** Presentation of a report on Evelyn Meador Library 2017 Activities and 2018 Outlook.
25 (Tanega)

26
27 Ms. Milagros Tanega, Evelyn Meador Library Branch Manager, stated that the Library's
28 mission is to provide service to the Seabrook community and beyond. The staff at the library
29 enjoys serving the community and the customers love the neighborhood feel. The library
30 provides 1,293 programs for Seabrook with 173 adult programs and 196 children's programs,
31 including story time, book buddies, toddler time, baby time, science, technology, reading,
32 engineering, arts, and mathematics. 192 teen after school programs include art club, gaming, and
33 yoga. There are 159 computer classes to promote digital literacy for Microsoft, Apple, social
34 media, and online security. 700 students signed up for the ESL and GED classes with 12
35 volunteers. 50 adult literacy classes were provided. 16 GED classes were held. The door
36 counter averages about 8,000 to 11,000 patrons monthly. Moving forward, the staff will be more
37 pro active in outreach and partnerships. The community will see library staff at rotary meetings
38 and Seabrook events such as the Easter Egg Hunt and the 4th of July parade. The library will
39 continue to partner with NASA for mentoring, educating, and small businesses aiming to
40 succeed. Libraries transform lives and communities, and librarians are passionate about life-long
41 learning. The library staff is blessed to serve the community. Citizens that wish to become
42 volunteers can make a difference.

46 1.2 Presentation of the post event report for the 2017 J/Fest Southwest Regatta. (Goethe)
47

48 Mr. Al Goethe, event organizer, introduced the Event Chair, Chris Lewis, and stated that
49 the City's logo is on many of the event advertising pieces, including stickers on the bows of the
50 boats in one of the more competitive classes. The week after the J/Fest Southwest event, the
51 J105 North American Championships were also held at Lakewood. The Championship
52 organizers chose Lakewood because Lakewood can put on a first class event, like the
53 Championship. The whole idea is that the City and the Club are working together to enable top
54 shelf events in Seabrook. For championships, organizers and locations have to have ducks in a
55 row and have to have the financial backbone to make it work. For the J/Fest Event, boats come
56 from San Francisco, San Diego, and Bermuda. These people travel long distances to participate.
57 The overall participation included the addition of a third (3rd) day (Friday) and a celebrity racing
58 event with legends that sailed these boats from 40 years ago when the company that provides
59 most of these boats got started, who have won world championships. Live commentary for the
60 legends event was provided from Barge 295, and it was packed for the event. The J/Fest
61 Southwest ended up being a world championship qualifier for the J/70 class and the North
62 American Championship warm-up event for J/105. 64 boats participated this year, up from 59 in
63 2016. There were 434 crew and support, up from 400 in 2016. There were 29 boats from out of
64 town with 193 crews and support. Local crews were not hired. The event budget was \$30,000,
65 and HOT funds contributed \$15,000 of the total. The other half of the budget came from entry
66 fees. Advertising (including the Seabrook branding on back of the event t-shirt) was \$2,600.
67 Competitors' dinner and party was \$6,800. Trophies (with Seabrook logo) were \$2,600. Other
68 event expenses, like fuel for the committee boats, were \$3,000. The event was advertised in
69 press releases, local media (Houston Chronicle, Bay Area Citizen; TellTales magazine;
70 Galveston Daily News; Bay Area Observer; and SCENE magazine); national media: Sailing
71 magazine, Sailing World, Sail magazine, Cruising World, Latitudes and Attitudes, Texas
72 Monthly; yacht clubs (north, east, gulf coast, texas lakes); electronic media: event website
73 including links to only Seabrook hotels, sightseeing, shopping, entertainment; email is very
74 focused together with a local dealer with these boats, so that the contacts are all the people that
75 race; class focused announcements and appeals; and social media. A "Seabrook Love" brochure
76 is included in every skipper's bag. Next year will have 3 days like this year, which puts heads in
77 beds for Seabrook. Lakewood Yacht Club and Seabrook are the premier sailboat racing venue
78 on the "Third Coast". We host top shelf events that draw national competition. We provide
79 southern hospitality to racers and families alike. We have been asked to do another national
80 event and there has been about half dozen boats stated they are interested in coming to Seabrook
81 for another national event. Mr. Goethe thanks the Council for their support.
82

83 Mayor Kolupski stated that this is one of the premier events in Seabrook, bringing more
84 heads in beds equivalent to Outlaw Challenge and Keels and Wheels. The event organizers and
85 committees show the professionalism it takes to put this event on every year. It is a great event.
86

87 Chris Lewis, Chairman of J/Fest Southwest 2017, presented the Mayor with a plaque for
88 the City.
89
90

1.3 Presentation of the quarterly report from the Open Space and Trails Committee. (Burton)

Helen Burton, Chair of the Open Space and Trails Committee, gave a brief summary of the Committee's activities over the past quarter, which includes:

- Pelicans were released this year, with about 250 in attendance to watch. For similar future events, Carothers might be a great location because it can accommodate more people.
- Most of the seedlings that were planted last January didn't fare well, except those along Pine Gully, which did
- The newest birding signs have been installed and all of the Parks signs will be changed out as the City has the money to do so, probably in the next 6 to 12 months.
- The City of Seabrook received the Armand Bayou Award for Conservation in 2017, which is quite a prestigious award. The support the Committee has received from the City Council and the Public Works Department made this award possible.
- City Parks staff has planted Bluebonnets on the lakeside on the median.
- New tree was planted at Robinson Park in honor of Michael Potts and in memory of his late wife Jeanne Potts. Michael served on the Planning & Zoning Commission for over 20 years.
- A Boy Scout Troop has implemented cane removal at Robinson Park, and has cut it 4 times and hauled off tons of cane. Parks staff says that the cane is now to the point that mowers can keep it clean in that area.
- 150 new trees will be planted on Saturday, January 6 by Committee members, Parks staff, and community volunteers.
- A lot of trash was cleaned up at Carothers by a Heather Cable, Committee member.
- The Committee continues to work on the Keep Texas Beautiful grant application. This is a tremendous application, and requires that the Committee or the City keep up with volunteer hours. As of the end of November, 1,168 volunteer hours have been documented. The Keep Texas Beautiful grant encourages many activities that the City is already doing, such as grease recycling; toxic waste recycling; plastic bag recycling; Adopt a Park program; tree planting initiatives; and using Community Service volunteers. In addition, the Trash Bash event and Rain Barrel sales are grant eligible activities.
- David Popken, Committee member, has contacted the Audubon Society and his working with the Society on putting together a birding event in January, March, or April, at Carothers.
- The Committee hosted its annual staff appreciation lunch to show the Public Works ? Parks Department how much the Committee appreciates all that they do.

2. ***PUBLIC COMMENTS AND ANNOUNCEMENTS – none***

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135 **2.1** Mayor, City Council and/or members of the city staff may make announcements about
136 city/community events. (Council)
137

138 Councilmember Adovasio announced several upcoming events, including: Tree Planting
139 Day; City offices open on January 15 (Martin Luther King Day); the Period for Filing for place
140 on the ballot for the May 5, 2018 General Election; and Men Who Cook.
141

142 **3. *CONSENT AGENDA***
143

144 **3.1** Approve a proposal from Cobb Fendley for engineering and surveying services for
145 Brookwood Court Paving Improvements (CIP S3) and Lakepointe Forest Drive Paving Repair,
146 in an amount not to exceed \$53,772.00. (Craig / Padgett)
147

148 **3.2** Approve the Quarterly Investment Report for the fourth quarter of Fiscal Year 2016-2017,
149 as required by the Public Funds Investment Act. (Gibbs)
150

151 **3.3** Consider and take all appropriate action on proposed Resolution 2018-07, "Adoption of the
152 City of Seabrook Proclamation Policy." (Hicks)
153

154 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK ADOPTING
155 THE CITY OF SEABROOK PROCLAMATION POLICY
156

157 **3.4** Pulled from the Consent Agenda by Councilmember Davis
158

159 Motion was made by Councilmember Johnson and seconded by Councilmember Picha
160

161 To approve the Consent Agenda, with the exception of item 3.4
162

163 MOTION CARRIED BY UNANIMOUS CONSENT
164

165 **3.4** Approve the minutes of the December 5, 2017 regular City Council meeting. (Hicks)
166

167 Councilmember Davis pointed out that on line 311, the minutes reflect the motion passed
168 by a 5-1 vote; however, there were no members absent that night. Line 311 should reflect the
169 item passed by a 6-1 vote.
170

171 Motion was made by Councilmember Davis and seconded by Councilmember Machol
172

173 To approve the minutes of December 5, 2017 regular City Council meeting with the amendment
174 to line 311 from passage by a 5-1 vote to passage by a 6-1 vote.
175

176 MOTION CARRIED BY UNANIMOUS CONSENT
177
178
179

180 **4. NEW BUSINESS**

181
182 **4.1** Consider and take all appropriate action on first reading of proposed Ordinance 2018-02,
183 "Amending the City of Seabrook City Code of Ordinances to Update 'Appendix B' 'Master Fee
184 Schedule'". (Cook)

185
186 AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, TO UPDATE
187 "APPENDIX B", ENTITLED "MASTER FEE SCHEDULE" BY UPDATING AND
188 AMENDING SECURITY FEE FOR TRAFFIC OFFICER AND SANITATION AND
189 COLLECTION FEES; ADDING RATES FOR ADDITIONAL TRASH AND RECYCLING
190 CARTS AND LOCKS; CORRECTING MISPELLINGS; MAKING FINDINGS OF FACT;
191 REPEALING AND REPLACING ALL REFERENCES TO SUCH FEES AND CHARGES IN
192 ALL ORDINANCES OR RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE;
193 PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE AND EFFECTIVE
194 DATE

195
196 Motion was made by Councilmember Adovasio and seconded by Councilmember Machol

197
198 To approve on first reading proposed Ordinance 2018-02, "Amending the City of Seabrook City
199 Code of Ordinances to Update 'Appendix B' 'Master Fee Schedule'".

200
201 MOTION CARRIED BY UNANIMOUS CONSENT

202
203 **4.2** Consider and take all appropriate action on first of two readings of proposed Resolution
204 2018-06, "EDC Project Designation 'Highway 146 Project' Redevelopment". (Chavez)

205
206 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS,
207 APPROVING FUNDING BY THE SEABROOK ECONOMIC DEVELOPMENT
208 CORPORATION ("SEDC") FOR THE "HIGHWAY 146 PROJECT", MADE NECESSARY
209 DUE TO ROADWAY EXPANSION OF HIGHWAY 146 BY THE TEXAS DEPARTMENT
210 OF TRANSPORTATION (TXDOT), FROM THE BOUNDARY LIMITS, NORTH TO SOUTH
211 OF THE CITY OF SEABROOK, FOR EXPENDITURES CONSISTENT WITH THE
212 PURPOSES AND DUTIES AS A "TYPE B" CORPORATION FOR ROADS, UTILITIES,
213 DRAINAGE, SITE IMPROVEMENTS, TELECOMMUNICATION AND RELATED
214 IMPROVEMENTS, INCLUDING LAND, BUILDING, EQUIPMENT, FACILITIES,
215 EXPENDITURES, AND INCENTIVES FOUND BY THE BOARD OF DIRECTORS OF THE
216 SEDC TO BE NECESSARY TO PROMOTE OR DEVELOP NEW OR EXPANDED
217 BUSINESS DEVELOPMENT AND/OR CREATE OR RETAIN PRIMARY JOBS
218 ("PROJECT"), IN AN AMOUNT NOT TO EXCEED \$1,000,000.00, AS AN AUTHORIZED
219 PROJECT OF THE SEABROOK ECONOMIC DEVELOPMENT CORPORATION

220
221 Motion was made by Councilmember Davis and seconded by Councilmember Machol To
222 approve on first of two readings proposed Resolution 2018-06, "EDC Project Designation
223 'Highway 146 Project' Redevelopment".

224 MOTION CARRIED BY UNANIMOUS CONSENT

225 **5. ROUTINE BUSINESS**

226
227 **5.1** Approve the Action Items Checklist which is attached and made a part of this Agenda.
228 (Council)

229
230 **TXDOT** - Gayle Cook, City Manager, explained that the City has seen a lot of social
231 media feed on the latest business closure. Staff has a meeting with TXDOT tomorrow, and
232 agreements on the design set for the Hwy 146 landscaping and branding will be discussed. The
233 presentation on the design elements has been submitted to TXDOT for full review and the City
234 should have comments back by the middle of January.

235
236 **Projects** – Ms. Cook stated that staff is still working to close out the Public Works and
237 Animal Control Complex project and have released a portion of the retainage; however, there are
238 a few punch items still needing to be resolved such as the fence and a heater in the Animal
239 Control Center. The Water Plant Relocation on Repsdorph is almost completed and will be
240 substantially complete by the end of January. The notice for permit has been submitted for the
241 new Wastewater Treatment Plant. The utility relocate information has been submitted to
242 TXDOT and TXDOT forwarded to Austin for review.

243
244 **Grants Administration** – Ms. Cook stated that staff is continuing to work on the
245 Hurricane Harvey grants and the Keep Texas Beautiful grant. The City did not get awarded the
246 DOW grant.

247
248 Motion was made by Councilmember Picha and seconded by Councilmember Adovasio

249
250 To approve the Action Items Checklist

251
252 MOTION CARRIED BY UNANIMOUS CONSENT

253
254 **5.2** Establish future meeting dates and agenda items. (Council) – Mayor skipped

255
256 **6. EXECUTIVE SESSION**

257
258 **6.1 Section 551.071**

259 Conduct a closed executive session to consult with the City Attorney on legal issues associated
260 with the Memorandum of Understanding between the City of Seabrook and the Port of Houston.
261 (Cook)

262
263 At 7:44 p.m. Mayor Kolupski announced that the City Council will now hold a closed
264 executive meeting pursuant to the provisions of the Open Meetings Act, Chapter 551
265 Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority
266 contained in Section 551.071, Consultation with an Attorney.

267
268 At 8:47 p.m. Mayor Kolupski reconvened the meeting in open session and stated that
269 item 6.1 had been discussed, but that no action had been taken in executive session.

270 **7. OPEN MEETING**

271 *Council will reconvene in open session to allow for possible action on any of the agenda items*
272 *listed above under "Executive Session."*

273
274 **7.1** Consider and take all appropriate action on authorizing the execution of an engagement
275 agreement for retention of special counsel Robert Brown, Brown & Hofmeister LLP, regarding
276 issues related to the Memorandum of Understanding between the Port of Houston and the City of
277 Seabrook. (Cook)

278
279 Motion was made by Councilmember Picha and seconded by Councilmember Machol

280
281 To approve and authorize the execution of an engagement agreement for retention of special
282 counsel Robert Brown, Brown & Hofmeister LLP, regarding issues related to the Memorandum
283 of Understanding between the Port of Houston and the City of Seabrook.

284
285 MOTION CARRIED BY UNANIMOUS CONSENT

286
287 Upon motion duly made and seconded, Mayor Kolupski adjourned the meeting at 8:48 p.m.

288
289 Approved this ^{17th} ~~16th~~ day of January, 2018.

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298 Robin Hicks, TRMC
299 City Secretary


Thomas G. Kolupski
Mayor

